

Faith Lutheran Church and School  
2111 Lower Roswell Road  
Marietta, Georgia 30068

Phone 770-973-8921

Fax 770-971-7796

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## AUTHORIZATION AND PERMISSION TO RELEASE INFORMATION

Parents:

In compliance with *The Family Educational Rights and Privacy Act of 1974*, parents are requested to sign the following release. This release gives Faith Lutheran Church and School permission to request pertinent information regarding the applicant from his/her former school, teacher, doctor, health clinic, hospital, or any additional agency. All information received is considered confidential.

Please give one copy of this form to the applicant's former school to request all records (including disciplinary records), maintain one copy for your records, and return one copy to Faith Lutheran Church and School with the application. If there are other doctors or agencies that will require a release, please ask for additional forms.

Student Name \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Last First Middle Date of Birth

Last School Attended \_\_\_\_\_

Address of School \_\_\_\_\_

How long at this school? \_\_\_\_\_

Other schools attended \_\_\_\_\_

Address of School \_\_\_\_\_

How long at this school? \_\_\_\_\_

***I hereby authorize and request the release of ALL medical, educational, disciplinary, social, and/or psychological information regarding the applicant***

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_

**Nondisclosure of information related to previous behavior disorders, educational, emotional, or substance abuse history will be grounds for immediate dismissal from Faith Lutheran Church and School, should the student be accepted.**

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## DISCIPLINARY RECORD REQUEST

IN ACCORDANCE WITH THE GEORGIA LAW STATED BELOW, PARENTS MAKING APPLICATION  
TO FAITH LUTHERAN CHURCH AND SCHOOL SHOULD FORWARD THIS FORM TO THEIR CHILD'S CURRENT SCHOOL

### Georgia Law

Georgia Law (O.C.G.A. 20-2-670) provides "...a transferring student may be admitted on a conditional basis if he or she and his or her parent or legal guardian executes a document providing the name and address of the school last attended and authorizing the release of all academic and disciplinary records to the school administration..." and "shall also disclose on the same document as the release whether the child has ever been adjudicated guilty of the commission of a designated felony act as defined in Code Section 15-11-37 and, if so, the date of such adjudication, the offense committed, the jurisdiction in which such adjudication was made, and the sentence imposed... The student or his or her parent or legal guardian shall also disclose on the document whether the student is currently serving a suspension or expulsion from another school, the reason for such discipline, and the term of such discipline. If a student so conditionally admitted is found to be ineligible for enrollment pursuant to the provision of Code Section 20-2-752, or is subsequently found to be so ineligible, he or she shall be dismissed for enrollment until such time as he or she becomes so eligible."

Student Name \_\_\_\_\_  
Last First Middle

Name of School Last Attended \_\_\_\_\_

Address of School \_\_\_\_\_

**I authorize the release of all disciplinary records for the above-named student to Faith  
Lutheran Church and School. Please forward the disciplinary records.**

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_



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**CONFIDENTIAL TEACHER RECOMMENDATION FORM**

Student's Name \_\_\_\_\_ Grade \_\_\_\_\_

School Name \_\_\_\_\_ Phone \_\_\_\_\_

Personal and Social Development	Outstanding	Above Average	Average	Some Reservation	Below Average	No Basis for Judgment
Maintains a positive attitude						
Respects feelings of peers						
Respects adults						
Exhibits self-control						
Accepts correction well						
Imagination and creativity						
Exhibits kindness and courtesy						
Attendance record						
Academic Readiness	Outstanding	Above Average	Average	Some Reservation	Below Average	No Basis for Judgment
Motivation						
Language development						
Reading level						
Math achievement						
Concentration						
Memory and retention						
Ability to follow instructions						
Fine motor development						
Gross motor development						
Summary of classroom performance						

Has the student had: \_\_\_\_\_ Professional Tutoring \_\_\_\_\_ Special Education  
 \_\_\_\_\_ Testing for LD, ADD, Speech/Language (please circle)

Are there any family or other situations that affect this student? \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Please make any additional comments on the back. Thank you for your prompt assistance.  
***Please mail completed form directly to Faith Lutheran Church and School at the above address.***

Teacher's Signature \_\_\_\_\_ Date \_\_\_\_\_  
 Principal's Signature \_\_\_\_\_ Date \_\_\_\_\_